

Welcome to Advanced Placement in PPS!

www.pps.net/APTesting

AdvancedPlacement@pps.net

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Ready to sign up for your AP Exams? Follow all 4 steps described here. (Current PPS Students only)

STEP 1 → Create or update your [MyAP](https://myap.collegeboard.org) account at [Myap.collegeboard.org](https://myap.collegeboard.org)

→ If you've already have a [MyAP](https://myap.collegeboard.org) account, skip to Step 2. If you've taken the PSAT or another AP test, you have an account. Do NOT try to make a second one. It won't work!

→ Use this school code below. (Hint: Don't look it up because you'll end up in a school in Nebraska that has the same name!)

Benson	380840	Lincoln	380900
Cleveland	380855	McDaniel	380902
Franklin	380870	Roosevelt	380910
Grant	380880	Ida B Wells	380937

→ Use a personal email address, like Gmail or Yahoo (Do not use student.pps.net)

→ Trouble logging in? YOU the student must call the College Board at 866-315-6068. Email won't work. (Due to confidentiality rules, your family, teacher or counselor can't do this!)

→ [Instructions for fixing your MyAP Account](#) if you entered a bad school code, email address...

[Soomaali](#)

[Tiếng Việt](#)

[Español](#)

[中文](#)

[русский](#)

VIDEO Registration Instructions

Tutor.com - Personal Homework help whenever you want it! Log in for 3 minutes or an hour, it's your choice.

AP Students - you now have **free personal tutoring and homework help** in all AP Classes!! Available 24/7. Watch the video below to learn more.

Go into your AP course on Canvas and click on the **tutor.com** tile to get started! More information [here](#).



[Soomaali](#)

[Tiếng Việt](#)

[Español](#)

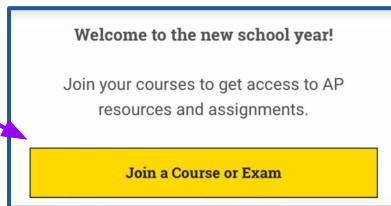
[中文](#)

[日本](#)

[русский](#)

STEP 2 → Join your AP Class Section on [MyAP](#).

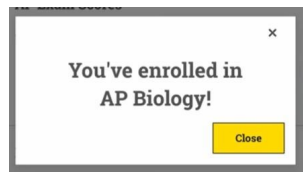
- Look for the yellow box on your MyAP page. It looks like this:



Click below to find your **COURSE JOIN CODE**.

[Benson](#) [Franklin](#) [Grant](#)
[Ida B. Wells](#) [McDaniel](#) [Roosevelt](#)

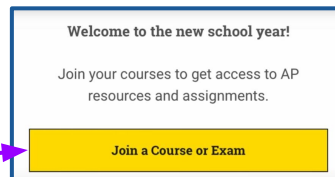
- Enter that code in the yellow box above. Now you'll should see a new box that looks like this:



- [VIDEO instructions](#)

STEP 3 → Sign up for your AP Exam on [MyAP](#).

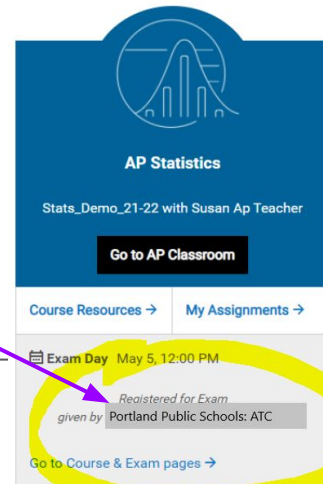
- Look for the yellow box on your MyAP page.



Click below again to find your **EXAM JOIN CODE**.

[Benson](#) [Franklin](#) [Grant](#)
[Ida B. Wells](#) [McDaniel](#) [Roosevelt](#)
[Cleveland, Jefferson & Lincoln](#)

- Yes, you need to enter 2 codes for each AP course you are in.
- When done, there should be a box for each course that says: "Registered for the Exam given by Portland Public Schools: ATC."



Final Deadline - Nov. 1st. NOV 2nd
(\$40 per exam late fee after Nov. 2nd)

STEP 4 → PAYMENT. Complete one option below.

Complete this at home with your family..

OPTION 1 → If you **need financial assistance** . A parent or guardian must complete the online [Financial Assistance Request form](#) by November 1st in order to receive assistance.

OPTION 2 → If you **DO NOT need financial assistance**. Pay for exam at www.apsusa.com/pps using credit or debit card. Each exam cost \$69 (\$117 for Capstone). **DUE ~~November 1st~~. NOV 2nd**

→ It is too late at this point to use check or cash. If you need assistance with this, please email AdvancedPlacement@pps.net

Payment/Financial Aid Form is DUE NOVEMBER ~~1st~~ 2nd

After November 1st, there will be a \$40 per exam late fee for ALL students, even those requesting financial aid.

Cancellation Policy: To cancel, email cancel@apsusa.com and include your name, school, and the name of the exam you wish to cancel. See next slide for more cancellation information.

Did you finish all four steps?

Great. Now you are signed up for your AP Exam!

When & where:

- All AP Exams are in person this year. Online testing is not available this year.
- Exams are May 2-6 and 9-13, 2022. ([Full Schedule](#)) at the Portland Expo Center.
- Portfolio-based exams (Art, Computer Science Principles, Capstone) - see your teacher for deadlines

A few last things:

- **Two exams on the same day?** Sign up for both exams now. We will send you an updated schedule in January.
- **AP Exam Only sign up.** Do you want to sign up for an exam but aren't taking the class? [Instructions here.](#)

IMPORTANT DATES & DEADLINES:

- ~~Nov 1~~ **Postponed until Nov. 2** Deadline to complete Steps 1 - 4
 - AP Classroom & Exam Registration
 - Full Payment or Financial Aid Request
 - Students who miss this deadline can register in February (with late fee)
- **Nov 10** Last day to request exam cancellation without a penalty
 - \$40 per exam cancellation fee after Nov. 10th
- **Feb 1 - 25** Spring Registration & Late Registration Window
- **March 1** Last day to cancel & receive a partial refund (cost of exam minus \$40 penalty)
 - There are no refunds for cancellations after March 1st or for exam no-shows.
- **May 2 - 6 & 9 - 13** AP Exams [Full schedule here](#)

Why is AP Registration so early and so strict this year?

The College Board found that students who REGISTER and COMMIT to taking their AP Exams early in the school year are much more likely to score a 3 or higher on AP Exams than those who register in February or March.

IMPORTANT POLICIES: Please read

LATE REGISTRATION: Students who miss the November 1st deadline can register and pay in February. They will be charged a \$40 late registration fee per exam.

CANCELLATIONS/NO SHOWS (Updated 10-2021):

Students who meet one of the [financial aid criteria](#):

- They will have until Friday, April 22 to cancel with no penalty / no additional fee.
- If they do not cancel their exam by April 22nd and do not sit for the exam, they will be charged the unused or no-show fee of \$40. If there is an emergency or other unforeseen circumstances, we will make decisions about fees on a case-by-case basis.

Students who do not meet any of the official financial aid criteria and are requesting assistance:

- They have until November 10th to cancel with a full refund.
- They will have until Friday, April 22 to cancel with no additional fees. The \$35.00 initial exam fee will not be refunded.
- If they do not cancel their exam by April 22nd and do not sit for the exam, they will be charged the unused or no-show fee of \$40. If there is an emergency or other unforeseen circumstances, we will make decisions about fees on a case-by-case basis.

For more information, visit www.pps.net/APTesting or email advancedplacement@pps.net. You can also contact your school's AP Coordinator directly.

Benson - Ilsa Bruer	Franklin - Alice Headley Alfredo Quintero	Ida B Wells - Ayesha Coning Abby Menashe	McDaniel - Trinh Ngo Keylah Boyer
Cleveland - Sean Murray	Grant - Scott Roosevelt Robyn Griffiths	Lincoln - Kim Bliss	Roosevelt - Stephen Shephard

Questions about AP Classroom?

→ [User Guide for Students](#)

How many college credits can you earn with a 3,4 or 5 on your AP exam?

[Benson](#)

[Franklin](#)

[Grant](#)

[McDaniel](#)

[Roosevelt](#)

[Ida B. Wells](#)